1. **Document Required for Application:**

Following documents are required for Application registration.

1. Electricity Bill
2. Aadhar Card
3. Pan Card
4. Photo of the applicant

Applications are registered only through online mode and you have to only enter the account Id mentioned in your Electricity Bill for application registration and remaining details such as name, sanctioned load etc. will be auto populated. Follow the instructions of the portal for payment of application fees.

1. **Nodal Officers Contact Details:**

Please link to Field Officer Contact Details in Homepage of BESCOM website.

|  |  |
| --- | --- |
| Designation | Contact details |
| GM (DSM) | 9449844861 |
| DGM (DSM) | 9449078010 |
| AEE (DSM) | 9449844890 |
| Other Nodal officer / sub-division | <https://bescom.karnataka.gov.in/new-page/Contact%20Us/en> |

1. **The Last date of SGY Application:**

The MNRE has allocated 10 MW to BESCOM under the scheme on 19.01.2022 and the validity of this allocation is 24 months (2 years) from date of issue of allocation.

As per KERC guidelines, the SRTPV plant has to be commissioned within 180 days from date of approval by BESCOM. Hence, Consumer is advised to register applications at least 180 days before the expiry of validity period of 02 years i.e. 18.01.2024.

1. **Responsibility of Consumer, Vendors and DISCOMs:**

**Responsibility of Consumer**

* To Register the Application through Online Portal of BESCOM at <https://srtpv.bescom.org/SRTPV/expression_of_interest_soura_gruha.jsp> by paying necessary application fees to BESCOM.
* To pay the necessary facilitation fees to BESCOM through Online Portal of BESCOM.
* Select the agency among the agencies empanelled by BESCOM for installation of Solar Rooftop Plant.
* Execute the EPC Agreement with selected empanelled agency/vendor.
* Pay the selected agency/vendor the Cost of the Solar Rooftop Plant installation excluding the subsidy amount. The payable amount to the agency/vendor excluding the subsidy amount will be displayed in the Online Portal of BESCOM. Only Online Payment Method shall be used for making payments to agency.

The Consumers are advised to make payments to the selected empanelled vendors as per the following methodology:

* *20% payment in advance after signing of agreement.*
* *20% payment after installation of structure*
* *20% payment after installation of SPV modules and inverters at site*
* *20% payment after completing plant installation (including net-metering) and submission of written inspection request to the implementing agency*
* *Final 20% payment after commissioning of the plant and injection of power to the grid.*
* Pay the Cost of the Meter to the agency.
* Provide access to the Rooftop during survey, installation of the plant, operation & maintenance, testing of the plant and equipment.
* Provide storage space for storage of materials during the installation period.
* Execute Power Purchase Agreement with BESCOM on Rs. 200/- Non-Judicial Stamp Paper. The cost of the Stamp Paper shall be borne by the Consumer.
* Ensuring modules are clean and no dust or other particles are accumulated on modules.
* Ensuring that the area of installation of Solar Rooftop Plant is shadow free.
* Enter the work completion details in BESCOM portal.
* Sign the Joint Inspection Report and allow the vendor to take the photograph of beneficiary along with the installed Solar Rooftop Plant.
* Issue a certificate that the system is installed and commissioned in all respect with the date of commissioning, system and invertor capacity, etc., as per prescribed format.

**Responsibility of Vendor:**

* Carrying out survey of the rooftops of the beneficiaries for determination of the capacity of the Solar Rooftop Plant to be installed.
* Execute EPC agreement with Consumer/beneficiary and Co-ordinate with Consumer for execution of Power Purchase Agreement (PPA) with BESCOM.
* Design, Supply, Install, test and commission the Rooftop Solar plant within the timeline as per KERC SRTPV Regulations -2016, MNRE guidelines and per the scope of work defined in RFP.
* Maintain the installed Solar Rooftop Plant for a period of 5 years as per the O&M guidelines issued by MNRE/BESCOM.
* Raise the Invoice of the System billed to the beneficiary.
* Handover the warranty certificates to Consumers.
* Prepare Project Completion Report and Joint Inspection Report as per the prescribed formats.
* Submit all the required documents to BESCOM for CFA Claim.
* Provide training to the Consumer about maintenance aspects of the rooftop plant.
* Co-ordinate with BESCOM & Consumer during all stages of implementation.

**Responsibility of BESCOM:**

* Facilitate Online Portal for Application Registration under the Scheme.
* Provide Technical feasibility for installation of Solar Rooftop Plant.
* Execute Power Purchase Agreement with Consumers.
* Communicate Work Approval to Consumer.
* Inspect the installation work and sign the Joint Inspection Report along with the empanelled vendor and Consumer.
* Synchronize the Solar Rooftop Plant with BESCOM grid.
* Co-ordinate with Consumer and Empanelled agency for smooth execution of work.